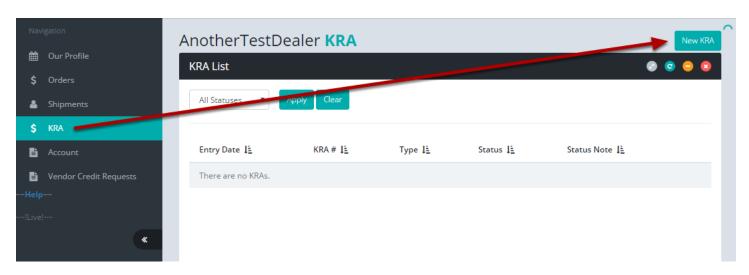
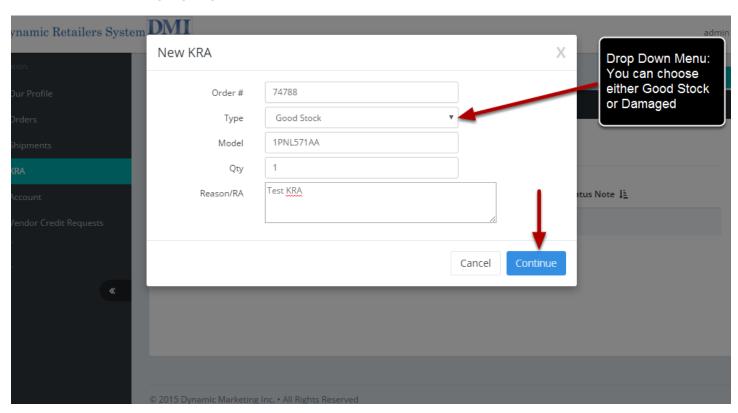
## How to create a KRA

This lesson takes you through creating a KRA (Return)

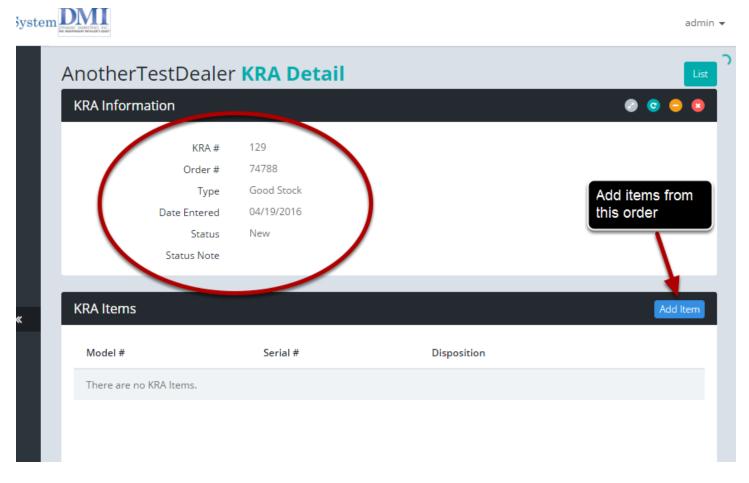
#### Go to KRA > New KRA



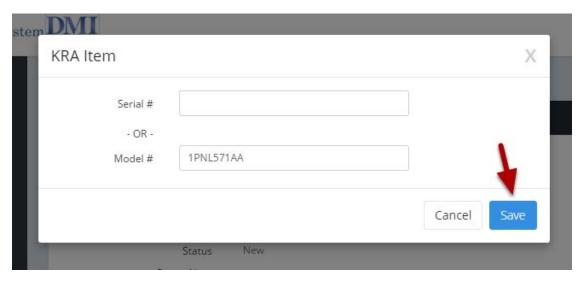
# At the New KRA pop up, enter information, then CLICK Continue



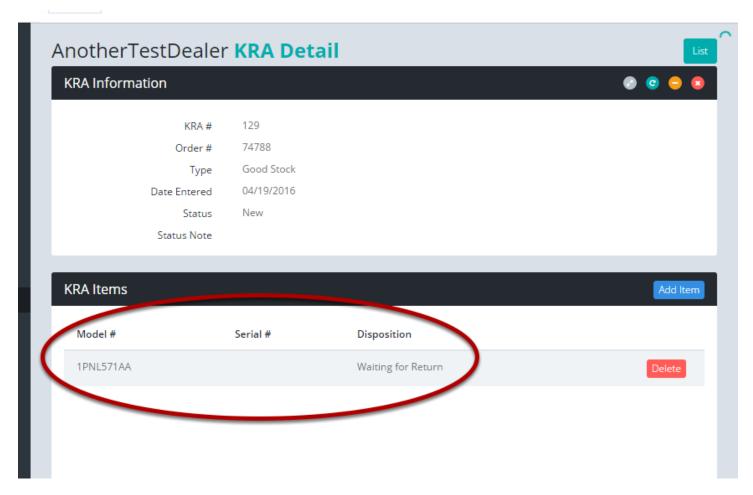
## At the next KRA Detail Screen, verify the information, then CLICK Add Item



At the KRA Item pop-up, enter information, then CLICK Save.



At the KRA Detail page, your KRA line item now shows. Repeat adding items as needed.



### Returning to the KRA page, a list of your KRAs appear here

